

## BURNABY CHRISTMAS BUREAU

### Applicant Registration Information

Wednesday, November 1 – Saturday, December 9, 2023



#### LOCATION:

**The Amazing Brentwood** (Brentwood Town Centre Mall)

4567 Lougheed Hwy, Old Sears Store location, Main mall level, next to Children's Play Area

Arrival by Skytrain – walk through food court, go down to Main Level

Arrival by Car – street parking or parking lots at Save on Foods or Solo Whole Foods (fee); enter off Beta Avenue from Lougheed, park on top level, elevator/ stairs to Main Level

**TIMES: Monday – Friday, 10am – 4pm; Saturday, 10am – 3pm.**

**Please note, we close for lunch from 12:30-1pm.**

*(Note: we are CLOSED on Sundays and on Statutory Holiday of Saturday, Nov 11)*

Qualifying families will receive new toys for their children and food gift cards.

To qualify, applicants are families who:

- Live in Burnaby
- Have children from newborn to 16 years old
- Are working families with low income, or families receiving Income Assistance

Proof of Income will be required:

- Working Families **must** have a **Proof of Income Statement (C-Print)** for **EACH** adult - To obtain one, please call: 1.800.959.8281, press \* to speak to an operator, or for an automated service, call 1.800.267.6999. You can also access your Proof of Income Statement online at: CRA My Account > My Account for Individuals > Sign In > Tax Returns > Proof of Income Statement (this is the C-Print doc)
- If you are on Income Assistance (Welfare), you need to request a **Release of Information** from your Ministry Office. This will replace the C-Print.

You will also be required to bring:

- Identification for each child (e.g. BC Services Card/Care Card, birth certificate, child tax benefit statement, passport, Permanent Resident card)
- Proof of **current address** (e.g. bills from Fortis, Hydro, internet or phone provider, or current residential tenancy agreement)

\* We will have **health & safety protocols** in place during Christmas Bureau registration and toy pick-up. We will follow guidelines set out by BC Ministry of Health.

\* *We request that only 1 family member per household enter our Christmas Bureau location to both register and pick-up gifts. Please arrange for child care early.*

We look forward to seeing you!

If you have any questions, please call **Marney @ (604) 292-3900.**

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## The Amazing Brentwood Centre Pickup Location & Parking

December 1 - 21, 2023

Arrival by Car – Enter off Beta Avenue from Lougheed, park on top level, take elevator or stairs to main level and turn right. Toyroom opposite play area.

Arrival by Skytrain – Brentwood Skytrain station, follow signage to food court, take elevator or escalator down to main level and turn right. Toyroom opposite play area.

